



COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

GAIL FARBER, Director

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

October 29, 2013

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

29 October 29, 2013

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

AMENDMENT 1 TO CONTRACT NO. 77765 FOR EL SOL SHUTTLE SERVICE (SUPERVISORIAL DISTRICT 1) (3 VOTES)

SUBJECT

This action is to amend the contract for El Sol Shuttle Service in the unincorporated County community of East Los Angeles to expand the service area to add the Wellness Center Shuttle at the Los Angeles County/University of Southern California Medical Center (LAC+USC Medical Center).

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the contract work continues to be statutorily exempt from the provisions of the California Environmental Quality Act.
2. Find that this service continues to be more economically performed by an independent contractor than by County of Los Angeles employees.
3. Approve Amendment 1 to Contract No. 77765 with Southland Transit, Inc., for El Sol Shuttle Service to expand the service area commencing upon the Board's approval and execution by both parties, whichever occurs last, at an additional contract amount of \$273,724 increasing the contract amount from \$3,947,742 to \$4,221,466 prorated for the current contract term, increase the annual amount from \$1,315,914 to \$1,479,195 for each of the remaining two optional contract years, and increase the monthly amount from \$109,660 to \$123,267 for an optional month-to-month extension up to 6 months with a maximum contract term of 66 months.

4. Authorize the Director of Public Works or her designee to increase the annual contract amount up to an additional 10 percent of the contract annual sum for unforeseen, additional work within the scope of the contract, if required.

5. Authorize the Director of Public Works or her designee to execute the amendment.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended action is to expand the service area to add shuttle service to the Wellness Center at the Los Angeles County/University of Southern California Medical Center. The shuttle service will provide convenient access from regional and municipal operators into the medical center facilities. The service will enhance mobility by improving the quality of transportation made available to transit-dependent patrons who utilize existing hospital resources. The service will establish links with various bus lines allowing hospital patrons and staff access to the hospital's facilities.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provisions of Operational Effectiveness (Goal 1), Fiscal Sustainability (Goal 2), and Integrated Services Delivery (Goal 3). The contractor who has the specialized expertise to provide this service accurately, efficiently, timely, and in a responsive and cost-effective manner will support the Department of Public Works in meeting these goals.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The requested additional service will increase the contract amount from \$3,947,742 to \$4,221,466 for the remaining 20 months and 3 days in the initial contract term, an increase to the annual amount from \$1,315,914 to \$1,479,195 for each of the remaining two optional contract years, and increase the monthly amount from \$109,660 to \$123,267 for an optional month-to-month extension up to six months plus 10 percent contingency for unforeseen, additional work within the scope of work of the contract, if required.

The necessary funds are available in the First Supervisorial District's Proposition A Local Return Transit Program and included in the final adopted Fiscal Year 2013-14 Transit Enterprise Fund Budget. Funds to finance the contract's future and option years, including 10 percent additional funding for contingencies, will be requested through the annual budget process.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On May 29, 2012, Agenda Item 48, the Board approved Contract No. 77765 for the El Sol Shuttle Service in the unincorporated County community of East Los Angeles for an initial three-year period with two 1 year renewal options and a month-to-month extension up to 6 months for a total contract period of 66 months, at an annual contract amount of \$1,315,914, commencing on July 1, 2012, with Southland Transit, Inc., located in El Monte, California.

Commencing upon the Board's approval, this contract will expand the service area to add the Wellness Center Shuttle at the Los Angeles County/University of Southern California Medical Center.

Amendment 1, which is substantially similar to the enclosed form (Enclosure), will continue the contract's current terms, specifications, and conditions. Prior to the Director of Public Works or her designee executing this amendment, the contractor will sign and County Counsel will review it as to form.

The contractor will continue to pay its full-time employees the current Living Wage Rate approved by the Board on February 6, 2007, and confirms that it will comply with the County's Living Wage reporting requirements. The County's Proposition A and Living Wage Ordinance (LWO) provisions apply to the contract, as County employees can perform this contracted service. The contract complies with all of the requirements of the Los Angeles County Code, Section 2.201. The contractor will continue to pay its full-time employees the required minimum rates of \$11.84 per hour without health benefits, or \$9.64 per hour with health benefits of \$2.20 per hour, as specified in the LWO adopted by the Board on March 15, 2007, and confirmed that it continues to comply with the County's Living Wage reporting requirements.

Pursuant to the applicable memorandum of understanding, the appropriate union was notified on September 3, 2013, of this recommended action to amend the contract.

Using methodology approved by the Auditor-Controller, the Proposition A cost analysis indicates that the amended services can be performed more economically by the private sector.

ENVIRONMENTAL DOCUMENTATION

This service is statutorily exempt from the provisions of the California Environmental Quality Act, pursuant to Section 21080 (b) (10) of the Public Resources Code. This exemption provides for the implementation of passenger or commuter transit services.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the amendment will continue the current contracted services and expand the service area.

CONCLUSION

Please return one adopted copy of this letter to the Department of Public Works,
Administrative Services Division.

Respectfully submitted,

A handwritten signature in cursive script that reads "Gail Farber".

GAIL FARBER
Director

GF:GZ:cg

Enclosures

c: Chief Executive Office (Rita Robinson)
County Counsel
Executive Office
Internal Services Department, Contracts Division
(w/o enc.)

AMENDMENT 1 TO CONTRACT NO. 77765

EL SOL SHUTTLE SERVICE

THIS AMENDMENT, made and entered into this ____ day of _____, 2013, by and between the COUNTY OF LOS ANGELES, a subdivision of the State of California, a body corporate and politic (hereinafter referred to as COUNTY) and SOUTHLAND TRANSIT INC., a California corporation (hereinafter referred to as CONTRACTOR).

WITNESSETH

WHEREAS, Contract No. 77765 was entered into between the COUNTY and the CONTRACTOR, on May 29, 2012, to provide the El Sol Shuttle Service in the unincorporated County community of East Los Angeles for a period of three years with two 1-year renewal options commencing on July 1, 2012; and

WHEREAS, the COUNTY desires to expand the service area to include the Wellness Center Shuttle at the Los Angeles County/University of Southern California Medical Center (LAC+USC Medical Center), commencing upon the Board's approval and execution by both parties, whichever occurs last.

NOW, THEREFORE, in consideration of these facts and payment to be made by the COUNTY, the COUNTY and the CONTRACTOR agree that Contract No. 77765 between them shall be amended as follows:

FIRST: The Contract is hereby amended to provide that the CONTRACTOR shall expand the service to include the Wellness Center Shuttle at the LAC+USC Medical Center as reflected in Attachment A, commencing upon the Board's approval and execution by both parties, whichever occurs last.

This Contract's Exhibit F, Service Route Description and Schedule, shall be expanded to include the route depicted in Attachment A.

SECOND: The Contract's sum, for the remaining current contract term, will increase from \$3,947,742 to \$4,221,466, an increase of \$273,724. This Contract's annual sum for each of the remaining two optional contract years will be increased by \$163,281, increasing the annual amount from \$1,315,914 to \$1,479,195; and the monthly amount will increase from \$109,660 to \$123,267 for an optional month-to-month extension up to six months or such greater amount as the Board may approve (Maximum Contract Sum).

THIRD: The COUNTY agrees, in consideration of satisfactory performance of the additional service to pay the CONTRACTOR pursuant to the Schedule of Prices set forth in Form PW-2.1 as reflected in Attachment B.

[illegible][illegible]

IN WITNESS WHEREOF, the COUNTY has, by order of its Board of Supervisors, caused these presents to be subscribed by the Director of Public Works, and the CONTRACTOR has subscribed its name by and through its duly authorized officers, as of the day, month, and year first written above.

COUNTY OF LOS ANGELES

By _____
Director of Public Works

APPROVED AS TO FORM:

JOHN F. KRATTLI
County Counsel

By _____
Deputy

SOUTHLAND TRANSIT, INC.

By _____
Its President

Type or Print Name

By _____
Its Secretary

Type or Print Name

The Wellness Center Shuttle

Holidays with no Service:

New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day.

No hay servicio en los siguientes días festivos:

Año Nuevo, Día Conmemorativo, Día de Independencia, Día del Trabajo, Día de Acción de Gracias, Día de Navidad.

Service Frequency:

The service frequency will be 15 minutes.

Frecuencia

Servicio cada 15 minutos

For information regarding this shuttle service, please call (626) 458-3909 or visit www.lagobus.info

Key Destinations Served:

1. General Hospital (The Wellness Center)
2. Los Angeles County/USC Outpatient Facility (Bus Circle)
3. Los Angeles County/USC Inpatient Facility

4. Los Angeles County/USC Outpatient Facility (State Street)
5. Parking Lot 5 (Marengo Street)
6. Mission Road and Workman Street
7. Parking Lot 10

Legend



Bus Stops



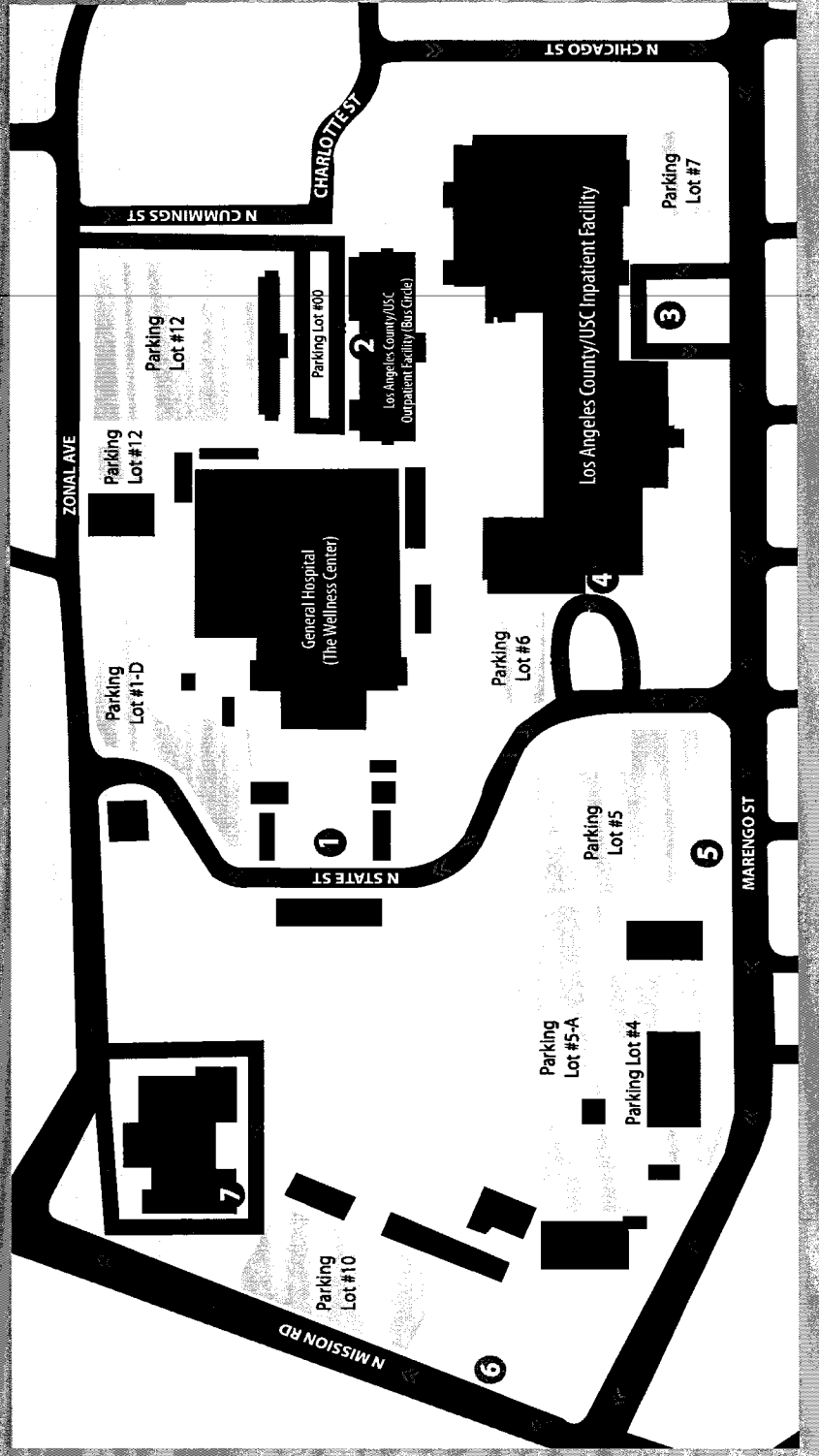
Bus Route



One Way Directional Arrows
1 of 2



Two Way Directional Arrows



FARE: 25 cents

FREE: Seniors (60 years and older), Persons with disabilities, Children under 5

WE ACCEPT: Metro and EZ Passes

Fare is subject to change without notice.

SHUTTLE OPERATES:

7 am – 7 pm Monday to Saturday

The shuttle is air-conditioned and wheelchair accessible.

The shuttle connects with the following transit providers:

DASH

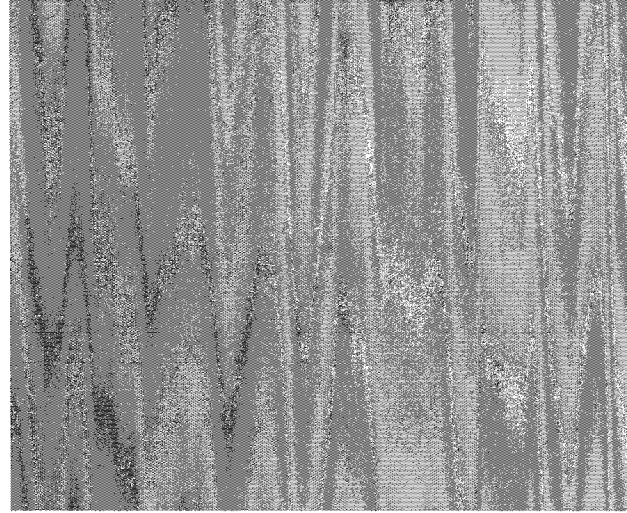
www.ladottransit.com
(213) 808-2273

Metro

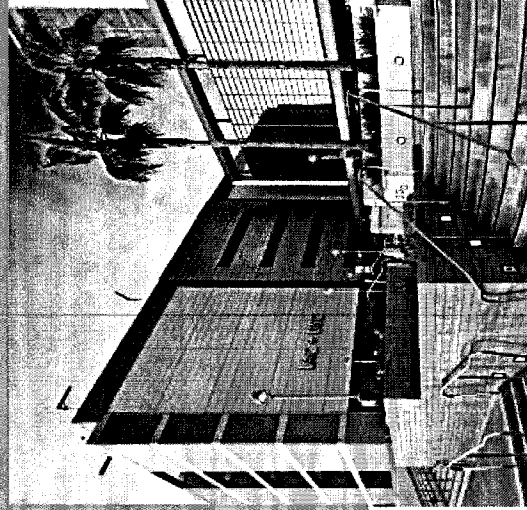
www.metro.net
(323) 60-METRO or 511

USC Tram

www.usc.edu
(323) 442-1201



The Wellness Center Shuttle



TARIFA: 25 centavos

GRATIS: Personas de 60 años o mayores, personas con incapacidades, niños menores de 5 años

SE ACEPTA: Pases de Metro y EZ

Tarifa está sujeta a cambios sin previo aviso.

HORARIO DE SERVICIO:

7 am – 7 pm lunes a sábado

El microbus tiene aire acondicionado y es accesible para sillas de ruedas.

El microbus conecta con los proveedores de transportación siguiente:

DASH

www.ladottransit.com
(213) 808-2273

Metro

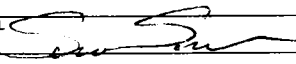
www.metro.net
(323) 60-METRO or 511

USC Tram

www.usc.edu
(323) 442-1201

SCHEDULE OF PRICES
FOR
WELLNESS CENTER SHUTTLE SERVICE

The undersigned Proposer offers to perform the work described in the Request for Proposals (RFP) for the following price(s). The Proposer rate(s) (hourly, monthly, etc.) shall include all administrative costs, labor, supervision, overtime, materials, transportation, taxes, equipment, and supplies unless stated otherwise in the RFP. It is understood and agreed that where quantities, if any, are set forth in the Schedule of Prices, they are only estimates, and the unit prices quoted, if any, will apply to the actual quantities, whatever they may be.

Item	Description	Hourly Rate	Estimated Annual Hours	Total Proposed Annual Price (Hourly Rate x Estimated Annual Hours)
1.	Rate for County-Owned Service Vehicle	\$ _____/Hour	0	\$ _____
2.	Rate for Contractor-Provided Service Vehicle	\$44.13/Hour	3,700	\$163,281
ESTIMATED TOTAL ANNUAL HOURS			3,700	
TOTAL PROPOSED ANNUAL PRICE				\$163,281
LEGAL NAME OF PROPOSER SOUTHLAND TRANSIT, INC.				
SIGNATURE OF PERSON AUTHORIZED TO SUBMIT PROPOSAL 				
TITLE OF AUTHORIZED PERSON VICE PRESIDENT/COO				
DATE 6.13.2013	STATE CONTRACTOR'S LICENSE NUMBER N/A		LICENSE TYPE N/A	
PROPOSER'S ADDRESS: 3650 ROCKWELL AVENUE, EL MONTE CA 91731				
PHONE (626) 258 1310	PHONE (626) 258 1329		E-MAIL STRANSUE@SOUTHLANDTRANSIT.COM	

POSITION/TITLE *		HOURS PER DAY							HOURS PER WEEK	ANNUAL HOURS (52 x Hrs per wk)	HOURLY WAGE RATE **	ANNUAL COST
(LIST EACH EMPLOYEE SEPARATELY)		SUN	MON	TUE	WED	THU	FRI	SAT				
DRIVERS			19.2	19.2	19.2	19.2	19.2	19.2	115.2	5,990.4	11.94	\$ 70,926.34
FIELD SUPERVISOR			6.7	6.7	6.7	6.7	6.7	6.7	40.2	2090.4	11.94	\$ 24,750.34
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Part-Time employees has been granted by the County.

• • • Living wage rate shall be at least \$11.84 per hour.

Living wage rate shall be at least \$11.84 per hour.

Note: This cost methodology is to show, in detail, how the Proposer arrived at the proposed contract prices. This methodology is to reflect employee classifications to be used (e.g., landscape maintenance laborer, working supervisor, etc.); hours to be worked daily, weekly, and annually by each classification; estimated annual payroll taxes; estimated annual miscellaneous costs are to be shown as requested. These allowances for vacation, sick, holiday, health and welfare, and pension. Proposer's costs for insurance, supplies, equipment, overhead, and any other miscellaneous costs are to be shown as requested. When there is a discrepancy between the price quoted in Form PW-2, Schedule of Prices, and this cost methodology, Form LW-8, the correctly calculated price indicated in Form PW-2, Schedule of Prices, shall prevail.

The above information was compiled from records that are available to me at this time and I declare under penalty of perjury that the information is true and accurate within the requirements of the proposal.

Southland Transit, Inc.

Signature

6/13/2013

Date